# THEORY AND PRACTICE OF CLASSIFICATION

SESSION 12 – PRACTICAL EXERCISE

**Lecturer: Ms. Patience Emefa Dzandza** 

Contact Information: pedzandza@ug.edu.gh



#### UNIVERSITY OF GHANA

College of Education

**School of Continuing and Distance Education** 

2014/2015 - 2016/2017

#### Session Overview

- In this session, students have been given titles which have been classified base on the classification scheme extract attached as Appendix B.
- The reasons for arriving at the stated class numbers have been explained stage by stage base on the principles you were introduced to in session 7

#### Session Outline

The key topics to be covered in the session are as follows:

- Topic One: The classification scheme
- Topic Two: Identifying subdivision
- Topic Three: Identifying second subdivisions
- Topic Four: Classified titles

## Reading List

Read Chapter 6 of recommended text - Batley, Sue. (2005)
Classification in theory and practice Oxford: Chandos

• Topic One: The classification scheme

#### The classification scheme

 The extract of the classification scheme you have been provided as an appendix is what you will use for practical exercises in this course.

 Please not that the principles for classification work the same way for all types of classification schemes

This particular one you have been provided with is an extract from the LCC

#### The classification scheme

It is the section that deals with chemistry.

 The knowledge area of science in the LCC is assigned the notation Q – refer to the slide on LCC in session 9

- Chemistry is a major branch of science and is therefore assigned the notation QD –
  - D for the subdivision : chemistry

#### The classification scheme

 The numbers and alphabets written in the left column are the notations

 The list of titles from the center to the right make up the schedule

Refer to the sessions 6 and 7 for further explanations

• Topic Two: Identifying subdivision

# Identifying subdivision

- Take a critical look at the scheme;
- You will notice that the subject title; CHEMISTRY is written in capital to indicate that as the major subject for that section.
- On page 167 of the extract you will find that chemistry was written again but this time in small letters and indented outward to the left.
- This is to indicate that all the topics listed under that section is on the broad subject 'Chemistry' and not a branch of chemistry

# Identifying subdivision

- Now identify some of the major topics that were listed under the major subject chemistry;
- You should identify topics such as;
  - Periodicals
  - Museums
  - Dictionaries
  - Encyclopeadia
  - History

• Topic Three: Identifying second subdivisions

## Identifying second subdivisions

 I am sure now you can identify the major sub divisions under the broader subject; Chemistry.

Let us try to identify second subdivisions

 "Communication of chemical information" is a first division under the subject Chemistry

# Identifying second subdivisions

- Communication of chemical information
  - General works
  - information services
  - Chemical literature
  - Abstracting and indexing
  - Language. Authorship
  - Translating. Translating services
  - Computer network resources
- All the topics listed above under "communication of Chemical information" are sub topics under communication of chemical information

• Topic Four: Classified titles

## Example One

- Title of book to classify: Index of works on chemistry
- Let us try to assign a notation to the title above
- Step 1: Identify the subject of the title
- It is an index that lists works done in the field on chemistry
- It is an indication that the work must be place under general chemistry and not under a branch of chemistry

## Example One

- Index is a means communication to disseminate scholarly materials
- Therefore this work should be classified under
- "Communication of chemical information"
- And a specific place has been assigned to such works in the scheme
- "Abstracting and indexing"
- The notation for abstracting and indexing is
- QD 9
- QD 9 is therefore the notation for out topic: Index of works on chemistry

## **Example Two**

- Title of book: Dictionary of chemistry
- This title is very simple, it is a dictionary that list concepts from every branch of chemistry
- The major subject area is therefore general chemistry
- The notation is QD 5

## Example Three

Topic: The philosophical foundations of chemistry

 This title is also very simple, it is document that explains the philosophy behind the chemistry

The major subject area is therefore general chemistry

The notation is QD 6

#### Example Four

- Topic: Fundamentals of analytical chemistry (2004)
- This topic deals a branch of chemistry (analytical chemistry)
- A specific publication data has also been assigned to the topic
- The subject area is therefore analytical chemistry
- The topic indicated is a fundamental book
- This means it is a general work
- The notation is QD75.22

## **Example Five**

- Topic: Instrumentation in Analytical chemistry
- This topic deals a branch of chemistry (analytical chemistry)

- The subject area is therefore analytical chemistry
- The topic is on instrumentation
- This means it is supposed to be classified under instrumental analysis
- The notation is QD79.I5

## Example Six

Topic: Statistics for analytical chemistry

This topic deals a branch of chemistry (analytical chemistry)

- The subject area is therefore analytical chemistry
- The topic is on statistics
- This means it is supposed to be classified under statistical methods
- The notation is QD75.4.S8

#### Example Seven

- Topic: How to solve general chemistry problems
- This topic is on general chemistry
- The specific area is Study, teaching and Research
- Problems, exercises, examinations is the most appropriate area to put this topic
- The notation is: QD42

# **Example Eight**

- Topic: Experiments in modern analytical chemistry
- This topic deals a branch of chemistry (analytical chemistry)

- The subject area is therefore analytical chemistry
- The topic is on experiments
- This means it is supposed to be classified under Study, teaching and Research
  - Laboratory manuals

The notation is QD76